



TEAS Student Instructions

Students may NOT have any of the following items during the test administration:

- Food, drink, or candy
- Textbooks or reference books of any kind
- Sunglasses, hats, or a hood
- Music (CD players, MP3 players, iPods, etc.)
- Communications devices including cell phones, pagers, PDA, etc.
- Calculators, multiplication tables, formulas, etc., brought into or created in testing room before you start the test

Log on to www.atitesting.com and sign in. Enter your username and personal password. If you did not do this prior to today's arrival, you must do this now. The username may contain the @ symbol or a dot (.). You might want to use your email address. The personal password cannot be longer than 16 characters. As a new user you will be directed to a User Information page. Here you are required to complete the fields in blue. The other information is voluntary and used only for ATI demographic research to ensure that their assessments are not biased for or against any specific group. After completing this page press **ENTER**.

After logging in (or completing the User Information page) you may be presented with a Security Alert that alerts the user that he/she is transitioning from the encrypted portion of the site (used for all personal information) to the unencrypted portion of the site. Click on **YES** to continue.

Forgotten Username/Password

If you have an existing account but cannot remember your username and/or password, first click on the **Lost Your Password** button on the home page. This will access a wizard that will help you access your existing account. If you still have problems logging in but you have an existing account, please let the proctor know immediately.

Once you have successfully completed the log in, click on **Take an Assessment** located on the left of the screen. Enter the **Assessment ID** which is written on the board at the front of the room and select **Begin Assessment**. Wait for proctor approval. Scroll down to the bottom of the screen to click on the **Start** button. There will be a short delay before the assessment begins after which you will be prompted by the **Start** button. **Only one student at a time is allowed to leave the room for a bathroom break. THE TIME CONTINUES DURING THE BREAK!**

Scores

Print **ONE** copy for you records upon completion of the test. Your TEAS scores are stored by ATI and are available to you and your school via the Internet at minimal cost. You can also have your TEAS results sent to other nursing schools from the ATI website. We will no longer send scores to other schools for you.